



#### **4. BUSINESS ARISING FROM THE MINUTES**

##### 4.1 Policy Items

4.1 a) *Credentials Awarded at Douglas College Policy* (**This item was Postponed to a future Education Council meeting**)

4.1 b) *Transfer Credit Policy*

R. Wylie advised Council the Humanities and Social Sciences FEC would

**MOVED by K. Yoshitomi; SECONDED by R. Wylie,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the creation of a new Educational Policy called *Recognition of Transfer Credit to Douglas College Policy* including language regarding a full review in one year.**

**The Motion was CARRIED.**

##### 4.2 Budget Consultation

4.2 a) 2010/2011 Budget Guidelines

The Chair advised members that no feedback was received from constituency groups/FECs/DECS.

L. Guppy advised that his FEC had not met due to cancellation, however he provided the following response from the Science and Technology area:

A concern was raised regarding the f O MoCJET EMC /7fr17.77 3fr4uET EMC

proposed 2010/2011 budget guidelines and formulated the following advice:

1.  
to provide education program and services on both campuses and the goal of 100% enrolment, given the historical enrolment difficulties at David Lam campus. We advise that the Board keep the goal of educational viability on both campuses in mind when considering enrolment targets and making budget decisions.
2. Over the years, many points have been added to the budget guidelines. Once a new strategic plan is approved, it might be useful to give the guidelines a more coherent structure that clearly aligns them with the goals of the strategic plan."

4.2 b) Consultation on the 2009/2010 Mini Budget

The Chair advised members the only written feedback received was included in the package. She thanked Staff member Gerry Gramozis for providing the response from his constituency.

Due to the sensitive nature of some of the discussions regarding the 2009/2010 Mini Budget, the Secretary includes only the formal advice to the Douglas College Board from Education Council in these Minutes. Detailed discussion will be provided to Council members upon their request.

our November 16, 2009 meeting, Education Council discussed the proposed 2009/2010 Mini Budget and formulated the following advice:

1. While we appreciate that the development of an addendum to the operating budget is unusual and timelines were tight, and that Education Council had its regular two-month cycle in which to formulate advice, we were concerned by the lack of public consultation for gathering feedback from our staff and student constituents. We ask that the Board reaffirm its support of broad public consultation on budget matters.
2. We advise that the Board consider the need for a new Director position focusing on College safety, security, emergency preparedness and risk management. The College already has a number of positions with responsibility in this area, and there may be ways to improve the safety of our learning and working environment without the creation of a new

- 4.3 Hotel and Restaurant Management Diploma (HORM) Program Revision  
There being no further discussion:

**MOVED by G. Gramozis; SECONDED by R. Wylie,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the revision to the Hotel and Restaurant Management Diploma Program.**

**The Motion was CARRIED.**

- 4.4 Animal Health Technician Program Revision  
There being no further discussion:

**MOVED by D. Hewitt; SECONDED by K. Yoshitomo,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the revision to the Animal Health Technician Program.**

**The Motion was CARRIED.**

- 4.5 Curriculum Committee Recommendations  
**There was unanimous consent to Short-cycle the Motion to approve the submitted Curriculum Committee recommendation.**

**MOVED by B. Hardy; SECONDED by T. Borgford,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education council approve the submitted curriculum guidelines for CODS 5100; CODS 5122; CODS 5200; CODS 5222; HORM 2240; HORM 2330; HORM 2415; HORM 2445; HORM 2455; and HORM 2465.**

**The Motion was CARRIED.**

- 4.6 Admissions and Language Competency Committee Recommendations  
There were no recommendations.



received and discussed and the process was then amended to better reflect the collaborative nature of the work. For further details, please refer to the documentation in the package.

The Chair noted that subsequent to the revisions in 2008, discussion with the College President and most Deans and Associate Deans has clarified that the then approved Education Council process for approving what the students is procedurally flawed and requires further revision.

The Chair highlighted the revised Terms of Reference (included in the

**ACTION** Please refer this item to your constituencies for approval at the December meeting.

5.4 Revision to the Academic Schedule

The Chair referred to the memo in the package and advised members that an omission was made to the Academic Calendar for 2010/2011. She noted this has come back to Council to support the calendar to include the Winter 2011 College-wide PD Day.

**There was unanimous consent to Short-cycle the Motion to provide advice on the 2010/2011 Academic Calendar.**

**MOVED by G. Gramozis; SECONDED by B. Hardy,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council advises SMT that Council supports including the College-wide PD Day to the 2010/2011 Academic Calendar.**

**The Motion was CARRIED.**

5.5 Request for Program Revision Change in Passing Grade for Health Information Management (HIM)

The Chair advised members that the Program Review Group (PRG) has reviewed this submission and is comfortable with the recommendations.

The Chair invited Laurie Kenward, Health Information Management Coordinator, to speak to this item.

Laurie asked members to change the last sentence in paragraph 3 under Current Situation (035)

Laurie referred to the memo contained in the package. She noted there is a need to elevate the academic standard within the HIM

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2) it was hopeful

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