



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, October 17th, 2005 at 4:15 p.m.
New Westminster Campus, Boardroom

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Graeme Bowbrick
Marilyn Brulhart
Jan Carrie
Rich Chambers
Sam Cheng
Rosilyn Coulson

Ann Kitching (Ex-Officio)
Jan Lindsay
Les Marshall
Elizabeth McCausland
Colleen Murphy
Brenda Pickard (Secretary)
Heidi Taylor
Sean Hibbitts
David West

Regrets:

Rabey Husini
Susan Meshwork (Chair)
Susan Witter (Ex-Officio)

Guests:

Mary Beck

Brenda Welock
Silvia Wilson
Drew Young

2. APPROVAL OF THE AGENDA

_____ : The Acting Chair asked members to approve a fluid Agenda to accommodate the guests. She also asked members to postpone the discussion of item 4.5 “Education Council Mandate and Educational Excellence Awards and Selection Process” for the following reasons: the President of the College was out of the country on a business trip; the Chair of Education Council (who was the most familiar person with the history and background of the issue) was not present due to illness; and, the College was awaiting a legal interpretation of the College and Institute Act. There was general agreement to approve a fluid Agenda. L. Fuentes indicated a willingness to support postponing the item on the understanding that she could present her Notice of

Motion (regarding 4.5) at the next meeting. After a second call, there was unanimous agreement to approve postponing item 4.5 and approve a fluid Agenda.

For clarification, the “Acting Chair” will now be referred to as the “Chair” henceforth.

3. APPROVAL OF THE MINUTES OF THE OCTOBER 17TH, 2005 MEETING: The Minutes were approved as circulated.

4. BUSINESS ARISING FROM THE MINUTES
 - 4.1 Revised Program – Associate of Arts (Specialty in Economics)
Kevin Richter advised members that the two suggested changes from Council’s last meeting have now been incorporat

instruction per week (e.g., Economics class will require 4 hours of instruction to get through the curriculum) (CBA)

- Asking to remove the 3 hour time blocks

4.4 Budget Guidelines

ACTION Please forward your feedback to Susan Witter directly.

4.5 Education Council Mandate and Educational Excellence Awards and Selection Process

This item was postponed to the November meeting.

4.6 Admission and Language Competency Committee Recommendations

There was unanimous consent to short-cycle the Admission and Language Competency Committee recommendation.

MOVED by R. Chambers; SECONDED by M. Brulhart,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve a “P or better” be a substitution for first year College level English, written Communications, Creative Writing or Literature courses from a “C- or better”.

The Motion was CARRIED.

4.7 Curriculum Committee Recommendations

There was unanimous consent to short-cycle the Curriculum Committee recommendations.

MOVED by R. Coulson; SECONDED by M. Brulhart,

BE IT AND IT WAS RESOLVED:

VOAC 0103; VOAC 0104; VOAC 0105; VOAC 0106; VOAC 0107; VOAC 0108; VOAC 0109; VOAC 0110;

and,

Education Council approve the withdrawal of NURS 3201.

The Motions were CARRIED.

5. NEW BUSINESS

5.1 Stagecraft Program Revisions

The Chair introduced Drew Young to speak to the motion.

Drew advised members that LLPA has recently introduced new PEFA course offerings and students will now have the opportunity to select which PEFA course best suits their interests, academic and career objectives, and timetable as opposed to having only one option.

There was unanimous consent to short-cycle the Stagecraft Program revision motion.

MOVED by E. McCausland; SECONDED by L. Marshall,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the following revision of the Stagecraft Program requirements: change PEFA 1102 (“The Arts of Modern World”) to any PEFA 3-credit course.

The Motion was CARRIED.

5.2 Health Care Support Worker Full Proposal

Brenda advised members that she has followed the Continuing Education policy very carefully. She added that the policy can be confusing and asked that the policy be reviewed. R. Coulson added that she will be sending the Policy Committee a memo asking them to review the CE policy.

R. Coulson advised members that she was hopeful this program would begin in April, 2006.

There was unanimous consent to short-cycle the approval of the Continuing Education Certificate Program: Veterinary Office & Animal Care Certificate Program.

MOVED by L. Fuentes; SECONDED by R. Coulson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Continuing Education Certificate Program: Veterinary Office & Animal Care Certificate Program.

The Motion was CARRIED.

- 5.4 Academic Calendar for 2006/07
The Registrar advised members that the “one clear day” between classes ending and exams commencing language is omitted as the policy has yet to be developed.

ACTION Feedback should be sent directly to the Registrar.

- 5.5 Professional Development Day Schedule
This item was deferred to the November meeting.

6. REPORTS

- 6.1 Report from the Chair
There was no report.

- 6.2 Report from the President
A/President J. Lindsay advised member that the President’s Report was sent to “ALL” last week.

- 6.3 Report from the Board Representative
There was no report.

