



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, October 16, 2006 at 4:30 p.m.
New Westminster Campus, Boardroom

1.

ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Marilyn Brulhart
Sebastian Bubrick
Sam Cheng
Kathy Denton
Anne Gapper (Acting Recorder)
Inderjit Gill
Gerry Gramozis
Leon Guppy
Bruce Hardy
Sean Hibbitts
Ted James
Ann Kitching
Les Marshall
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Teryl Smith

4. BUSINESS ARISING FROM THE MINUTES:

further explained this was meant to be a general statement supporting a commitment to look at possibilities for creating access to disadvantaged persons.

There being no further discussion.

MOVED by S. Bubrick; SECONDED by S.Cheng,

BE IT AND IT WAS RESOLVED:

THAT Education Council agree to send the written submission received from the Student Development DEC to the College Board as advice on the Strategic Plan.

The MOTION was approved.

The Chair asked for further verbal FEC/Constituent supported feedback and input. The following comments were received.

- **Students** – S. Hibbitts reported that students had suggested the College Board consider adding a statement to the Strategic Plan which would indicate continued support of partnerships with other institutions, in particular those which provide skills training. The suggestion was that academic courses (e.g. business courses) could be very useful to students learning trades who might like to start or manage a business.
- **Language Literature and the Performing Arts** - E. McCausland reported that her FEC suggested that the summary of the Strategic Plan contain more of a sense of an overarching vision; pulling together the references to College values, goals and the mission statement to give them a more coherent feel.
- **Commerce and Business Administration** – L. Marshall reported the comments from his department's FEC were mainly positive in that they thought the Strategic Plan was well thought out.
- **Science and Technology** – L. Guppy reported his FEC had five points they wished to be forwarded to the College Board, as follows:
 1. They would like to see a clear description in the Strategic Plan of how the governance mechanism is followed in development of the Plan and how the governance process will be used to evaluate and update the Plan.

B. Hardy reported on the status of the Academic Signature Steering Committee. He indicated they were still looking for a representative from Education Council. The Chair is to check into whether this representative has to be from faculty. B. Hardy confirmed the role of this representative was a liaison role and encouraged members to contact the Chair to volunteer for this position.

L. Guppy stated that Level 2 of the Core Competencies/Levels of Learning Outcomes seemed to be a little nebulous. He requested this be clarified so it could be understood better, especially across disciplines so that everyone reported consistently. B. Hardy responded it was the intent that each department complete this in the way which best suited that department. He said the committee saw the templates as a work in progress and that they would evolve over time.

L. Marshall reported that one faculty member in his department had found it difficult to apply the levels in the template. He felt the levels were more applicable to student performance than to characteristics of courses. B. Hardy requested this faculty member email him and he requested that comments on the templates should go directly to the committee.

ACTION: Please take this item back to your constituency groups for feedback.

- 4.5 Affiliation Agreement between Douglas College and Beijing Language and Culture University, China
There being no discussion.

MOVED by B. Hardy; SECONDED by L. Marshall,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the affiliation between Douglas

MOVED by G. Gramozis; SECONDED by T. Smith,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revised curriculum guidelines for THRT 2309, THRT 2407, LWTP 0101, LWTP 0102, LWTP 0103, LWTP 0104, LWTP 0105 and LWTP 0106.

The MOTION was carried.

5. NEW BUSINESS:

5.1 Health Sciences request for amendment to the Grading Policy

The Chair explained this item was before Council as a request to present a potential amendment to the policy committee for their recommendations. She invited Lori Townsend to the table to speak to this matter. L. Townsend explained that Health Sciences was requesting the addition of a NM (Non Mastery) grade to the Grading Policy which they would like to use for students who are not successful in their courses. The current grading policy requires the use of use NCG and EXP grades, neither of which fit into the spirit of grading a mastery course.

M. Brulhart asked if this request was to be applied across the College or just to Health Sciences. T. Angus answered that grading policies apply across the board to all faculties.

The Chair requested clarification as to whether Health Sciences was asking for NCG and EXP to be replaced by NM (Non-Mastery) or whether NM was to be an additional grade allowed for Mastery graded courses. T. Angus and T. James reported it was their understanding that the NM grade would be in addition to the existing grades. L. Townsend confirmed it was the intent of Health Sciences to introduce the grade NM as an addition.

The Chair asked if there was any objection to short cycle a decision to refer this matter to the Policy Committee for their recommendations

There was unanimous consent to refer the request for a new category of grade, Non-Mastery, to the Policy Committee for their recommendations.

5.2 SMT request for amendments to the Grading Policy

S. Witter explained she had brought this matter before Council because in

about the Incomplete Contract, “I” grade practice/policy, particularly criteria #5, described in the college calendar.

There was unanimous consent to refer the request for amendment to the Grading Policy to the Policy Committee for their recommendations.

- 5.3 Request for amendment to New Degree and Non Degree Program Approval Policies – Development and Consultation Control Sheets
E. McCausland requested the Committee also look at the Course Control Sheets.

There was unanimous consent to refer the New Degree and Non Degree Program Approval Policy Development and Consultation Control Sheets and the Course Control Sheets to the Policy Committee for their recommendations.

- 5.4 2007/2008 Academic Schedule
There being no discussion.

ACTION: Please take this item back to your constituencies for feedback.

6. REPORTS:

- 6.1 Report from the Chair
There was no report.

- 6.2 Report from the President
S. Witter confirmed that the President’s Report had gone out to the

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recommendations will be coming forward to Education Council in November.

He also reported that Rosilyn Coulson had been nominated and unanimously supported by the Committee to return as Chair. She has agreed to carry on in this role.

G. Gramozis confirmed that he will continue to report to Council.

7. OTHER BUSINESS:

7.1 Educational Excellence Committee