




MINUTES OF MEETING OF EDUCATION COUNCIL  
HELD MONDAY, JUNE 20, 2022 AT 9:00 AM  
VIRTUAL MEETING VIA ZOOM

Rodriguez, Miguel	
Schechter, Sam	
Williams, Justin	

**1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged that the campuses of Douglas College are located on the traditional and unceded territories of the QayQayt First Nation and the Kwikwetlem First Nation, as well as other



#### 4. APPROVAL OF THE MINUTES

4.1 The Minutes of May 16, 2022 were approved.

#### 5. NEW BUSINESS (Notice of Motion) Items for Council Approval

##### 5.1 Proposal for Change in Review Procedure for Curriculum Guidelines

The Chair introduced the item and welcomed Nicole Vittoz, Chair of the Curriculum Committee, to speak to the item.

The Curriculum Committee is proposing to improve the workflow and quality of review for course curriculum guidelines by extending the review process. Currently, the Committee has a two-day review and consultation process which is extremely rushed. The additional time should improve the process and lead to better decisions.

Discussion ensued with respect to adding one month to the Committee's review process. The Chair clarified that the Committee will continue to summarize the curriculum proposals reviewed monthly, and bring recommendations to Education Council for short-cycle approval.

A member expressed appreciation for the additional time proposed and that having access to the committee will benefit newer faculty from a learning perspective.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the September 19, 2022 meeting.

##### a) Draft Education Council Guide to Best Practices for Curriculum Guidelines

The Chair advised that the Curriculum Committee has developed a very helpful resource to guide faculty through the process.

N. Vittoz advised that the Curriculum Committee is open to receiving feedback.

**ACTION:** Please refer this item to your constituency groups and provide feedback to **Nicole Vittoz**, Chair, Curriculum Committee for consideration at the September 19, 2022 meeting.



6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Educational Affiliations: University of Hawaii at Manoa (UHM), United States of America;

B. Storey





## 6.6 Policy Items

- a) Policy-Linked SOP and Flowchart Revision: Appeal of Final Grades Policy  
S. Dench spoke to the item.

The Educational Policies Committee is recommending changes to the Appeal of Final Grades SOP and Flowchart. There are no changes to the policy. The proposed changes include:

- Clarification about informal resolution as Step 1,
- Clarification about circumstances under which a student may not be able to continue with a subsequent course while an appeal is underway,
- Clarification about the decision-making process in the absence of the instructor, and
- Time lines for the various steps in the process
- Language updated to be gender-neutral, and to include current nomenclature.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the September 19, 2022 meeting.

## 7. FINAL DECISION (Motion to Approve) – Items for Council Approval

### 7.1 Curriculum Items

#### a) Curriculum Committee Recommendations

L. Millis spoke to the Curriculum Committee's submission and review of 39 curriculum guidelines, 37 were approved: 8 new curriculum guidelines, 29 revised curriculum guidelines and 0 withdrawn curriculum guidelines.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by N. Hall; SECONDED by A. Dobre, THAT Education Council approve the submitted new guidelines for FRST 0100; FRST 0010, FRST 0120, FRST 0130; AIST 3030; AIST 3040; AIST 4500; HIST 1195 and the revised guidelines: MUSC 1106, MUSC 1116, MUSC 1206, MUSC 1216, MUSC 2316, MUSC 2416; SPSC 2101, SPSC 4101, SPSC 3201, SPSC 3101; GEOG 1110, GEOG 1120, GEOG 1130, GEOG 1150, GEOG 2210, GEOG 2212, GEOG 2251, GEOG 2270, GEOG 2281, GEOG 3311; PHIL 3125; COOP 1200, COOP 1100, COOP 2300, COOP 2310, COOP 2400, COOP 3500, COOP 3510, COOP 4500.**



**8. DECISION (Motion to Approve) Items for Council Advice to the Board**



8.4.1 Recommendation to the College Board to Withdraw the Credential Certificate in Health Care Support Work

The Chair spoke to the item.

There was unanimous consent to Short-cycle the Motion.

MOVED by S. Mennill; SECONDED by A. Dobre, THAT Education Council recommends that the College Board Withdraw the Credential Certificate in Health Care Support Work effective immediately.

The Motion was CARRIED.

8.5 Admission Items

R. Ng referred to the submitted report.



**9. INFORMATION ITEMS**

**9.1 Concept Paper: Bachelor of Applied Kinesiology**

K. Hamm spoke to the item.

In response to the changing requirements to qualify as a practicing Kinesiologist in British Columbia, this proposed new degree program will prepare students for a career as Kinesiologist and for graduate programs in rehabilitation (e.g. physical therapy, occupational therapy). This degree will address the gaps in our current Bachelor of Physical Education and Coaching degree in preparing our students for a career in rehabilitation.

**ACTION:** Please refer this item to your constituency groups and direct all feedback to **Karine Hamm** at [duvalk@douglascollege.ca](mailto:duvalk@douglascollege.ca).

**9.2 Draft Education Council Meeting Schedule 2022/23**

The Chair referred to the draft meeting schedule.



