



**MINUTES OF MEETING OF EDUCATION COUNCIL  
HELD MONDAY, DECEMBER 19, 2022 AT 10:00 AM  
IN-PERSON -- ROOM S4920, NW BOARDROOM**

<b>Members Present:</b>	<b>Regrets:</b>
Bowbrick, Graeme (Chair)	Borgford, Thor
Cavanagh, Bette (Recorder)	Hall, Nathan
Cawley, Pam	Kinsley, John
Chapell, Brian (for Thor Borgford)	Williams, Justin
Cove, Bailey	
Cragg, Carys	
Dench, Sarah	<b>Guests:</b>
Denton, Kathy ( <i>Ex-officio</i> )	Bachra, Davi
Ferenc, Ava	Bains, Aman
Horsley, Emma ( <i>Ex-officio</i> )	Bourget, Jason
Keighon, Da	
Mennill, Sally (Vice Chair)	Oesterle, Susan
Millis, Len	Polushin Sandra
Nguyen, Regina	Tzoneva, Irina
Rana, Ruhina	Zhao, Jennifer
Schechter, Sam	
Squair, Nancy	<b>Observers: N/A</b>
Thomson, Rachael	
Wagner, Luna	


**1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the qíc y (Katzie), q a:n n (Kwantlen), k ik m (Kwkwetlem), x m k y m (Musqueam), and qiqéyt (Qayqayt) First Nations.

**2. ROLL CALL**

T. Borgford, S. Dench, J. Kinsley, J. Williams N. Hall and two initiators sent regrets to the meeting.





**6.2 Program Revision: Bachelor of Science in Psychiatric Nursing**

J. Crisp spoke to the item.

The program updates relate to the non-academic admission requirements. There are no changes to the curriculum. Changes include the removal of the admissions interview, an edit to the cumulative GPA (to reflect C+ in all courses) and the addition of more robust Learning Outcomes for students.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the January 23, 2023 meeting.

**6.3 Program Revision: Certificate in Education Assistance and Inclusion**

S. Polushin spoke to the item.

The proposed changes better align with the K-12 curriculum and remain competitive with similar public post-secondary programs. The change to the Residency Requirement from 25% to 50% will bring it in line with current policy.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the January 23, 2023 meeting.

**6.4 Program Revision: Global Competency Certificate**

J. Bourget spoke to the item.

J. Bourget advised that the proposed revisions to the Curriculum Framework are mostly stylistic and have been updated for clarity and consistency for students.



MOVED by S. Schechter, SECONDED by R. Rana, THAT Education Council approve the Program Revision: Diploma in Veterinary Technology effective September 2023.

The Motion was CARRIED.

6.6 Program Name Change: Basic Occupational Education (BOE) to Local Industry Skills Training (LIST)

I. Tzoneva/D. Bachra spoke to the item.

Recommendations were received from the VEST (Vocational Education and Skills Training) comprehensive program review that the name of the Basic Occupational





partners geographically and by type in order to support global citizenship development at Douglas College.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the January 23, 2023 meeting.

**6.14 Educational Affiliation: Universidad de Guadalajara, Mexico**

J. Zhao spoke to the item.

Zhao provided an overview of the information and highlighted some of the unique features of the institution.



1100, **SOCI 3330, CMNS 3502, ACCT 3000**; and revised guidelines: **BUSN 3500, BUSN 3410, BUSN 3200, BUSN 3100; NURS 4611, NURS 4613, NURS 4618; PEFA 1239; MUSC 1150, MUSC 1152, MUSC 1153, MUSC 1250, MUSC 1252, MUSC 1253, MUSC 2350, MUSC 2352, MUSC 2353, MUSC 2450, MUSC 2452, MUSC 2453, MUSC 3152, MUSC 3153, MUSC 3252, MUSC 3253, MUSC 4152, MUSC 4153, MUSC 4252, MUSC 4253; MATH 1130, MATH 2230; OPTI 1100, OPTI 1112, OPTI 1200, OPTI 1210; OPTI 1310; VTEC 2311; PHYS 1110, PHYS 1210.**

The Motion was CARRIED.

## 7.2 Policy Items

### a) Grading Policy

S. Schechter spoke to the item. Council representatives shared feedback from their respective areas. Lengthy discussion ensued.

There was unanimous consent to refer the Grading Policy back to the Educational Policy Committee for further consideration and recommendation.

## 8. DECISION (Motion to Approve) Items for Council Advice to the Board

### 8.1 Educational Affiliation: Universidad Tecnológica El Retoño – BIS, Mexico

J. Zhao spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by S. Schechter, THAT Education Council approve the Educational Affiliation: Universidad Tecnológica El Retoño – BIS, Mexico.**

The Motion was CARRIED.

### 8.2 Program Revision: Diploma in Youth Justice

The Chair spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by R. Rana; SECONDED by C. Cragg, THAT Education Council approve the Program Revision: Diploma in Youth Justice effective September 2023.**

The Motion was CARRIED.

**8.3 Program Withdrawal: Advanced Certificate – Data and Analytics**

The Chair spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by L. Millis, THAT Education Council approve the Program Withdrawal: Advanced Certificate – Data Analytics effective immediately.**

The Motion was **CARRIED**.

**8.3.1 Recommendation to the College Board to Withdraw the Credential Advanced Certificate – Data Analytics**

The Chair spoke to the item.

There was unanimous consent to Short-Cycle the Motion.

**MOVED by S. Schechter, SECONDED by R. Rana, THAT Education Council recommends that the College Board Withdraw the Credential Advanced Certificate – Data Analytics effective immediately.**

The Motion was **CARRIED**.

**9. INFORMATION ITEMS**

**9.1 Vocational Education and Skills Training: Transitions Program Course Code Updates**

I. Tzoneva spoke to the item.

The course codes for the Transitions program have been updated from Career and Employment Preparation (CAEP) to Fit and Ready for Skills Training (FRST). In answer to a question, the updates do not extend beyond our institution.

**9.2 Update to Education Council Guide to Best Practices for Curriculum Guidelines**

The Chair referred to the updated Guide. No questions or comments arose.

a) **Guide to Best Practices for Curriculum Guidelines December 2022**  
*(Curriculum Committee)*

**9.3 Programs Committee**

The Chair referred to the November 2022 report in the agenda package. No questions or comments arose.

**9.4 Admission Advisory Committee**

E. Horsley referred to the November 2022 report in the agenda package. No questions or comments arose.





## 10. REPORTS

### 10.1 Report from the Chair

No report.

### 10.2 Report from the President

The President spoke about the Premier's recent announcement and appointment of Selina Robinson as the new Minister for Post-Secondary Education and Future Skills and Deputy Minister, Bobbi Plecas.

### 10.3 Report from the Vice President, Academic & Provost

No report.

### 10.4 Report from the Board Liaison

B. Cove gave a brief report on the November 2022 Board meeting. She advised that the government has appointed three (3) new Board members to the College. She also mentioned the achievement of a Silver rating received by the College for its environmental sustainability performance.

### 10.5 Report from the Secretary

The Secretary reminded Council members that the callout for faculty nominations for the Student Award for Educational Excellence has been circulated with the deadline to identify nominees by January 13, 2023. C. Cragg provided additional comments about the Committee's work and that the volunteer contributions for the award criteria can