

## MINUTES OF MEETING OF EDUCATION COUNCIL HELD MONDAWAY 15 2023 9:00 A.M.-11:00 AM. -

Cavanagh, Bette (Recorder)	Kinsley, John
Cawley, Pam	Schechter, Sam
Curiel, Cathy (for Carys Cragg)	
Dench, Sarah	anG

	Polushin, Sandra
Keighron, David	Westerman, Mar -0 0 111 Tc -0.5Q q 301.68 4



3. <u>AGEND</u>A

The Chaiconfirmed that Council members had reviewted agenda as distributed on May 5, 2023

- 4. <u>APPROVAL OF THE MINUTES</u>
  - 4.1 TheMinutes of April 17, 2023were approved.

#### 5. <u>NEW BUSINE Sotice of Motion) Items for Council Approval</u>

- 5.1 <u>Policy Item</u>s
  - a) Appeal of Educational Decisio

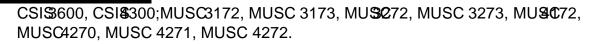
On behalf of the Policies Committee, S. Dench provided an overview of the recommended revisionsShe indicating that the changes are housekeeping in nature and providegreaterrole clarity in the appeal process. The revisions clarify the following:

• Reducing appeal timelines fromepnW04.6 (o)-2u8.1 (r)-2 3.5 (m2W04.6 (o)-2n.6 (t)-83



The Disability and Applied Behaviour Analysis Advanced Certificateins





The Motion wasCARRIED

- 7.2 Policy Items
  - a) Evaluation Policy
  - G. Gibson spoke to thitem on behalf of the Policies Committee

Theresult of these recommended hanges act to ensure that curriculum guidelines are the primary vehicle for defining course content and evaluation, specifically stating that an instructor's course outline cannot contravene the applicable curriculum guidelines for the given course that are approved through Education Council.

The most significant proposed change is requiring that, in order to assess students using participation and/or attendance in the evaluation, that must **bewee**d for in curriculum guidelines for the given course. Because departments will need time to update those curriculum guidelines where they do not currently show this method of assessment, but instructors are commonly using that assessment method, the Committee recommends that these policy changes come into effect in September of 2024. This would allow approximately 18 months for DDPs to update their curriculum guidelines, as may be needed.

The Chair commented that is will create a large numbeout changes coming through the Curriculum Committee. It was suggested that if there is a way to batch the curriculum guidelines, it may ease the volume of changeesing through Curriculum Navigator

The Chaiexplained that for any future amendments to t**pe**licy the request would come before Council and be referred to the Policies Committee for consideration.

There being no further discussion,

MOVED by N. Hall; SECONDED by awley, THAT Education Council approve the Evaluation Policy

The Motion was<u>CARRIE</u>D

#### 8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 <u>Program Withdrawal Certificate inFabrication Technologies</u> A. Majdanacpoke to the itemNo comments or questions arose.



There being no further discussion,

MOVED by S. Mennill SECONDED by Keighron, THAT Education Council approve the ProgramWithdrawal: Certificate in Fabrication Technologies effective immediately.

### The Motion wasCARRIED

8.1.1 <u>Recommendation to the College Board toit</u> draw the Credential <u>Certificate in Fabrication Technologies</u> The Chair spoke to the item.

There being no further discussion,

There was unanimous consent to Shortycle the Motion.

MOVED by S. MennilSECONDED by: Hall, THAT Education Council recommends that the College Board withdrathe credential: Certificate in Fabrication Technologies effective immediately

The Motion wasCARRIED

8.2 <u>Academic Dates 2022024 (Revised) and 2022025 Academic Dates</u> B. Younan spoke to the item.

B. Younan notethe additional changthat the College will be closed both Saturday September 30 and MondayOctober 2<sup>rd</sup> to observe the National Day for Truth and ReconciliationHe noted that timelines are tight towards the end of the Winter 2025 term and when the Summer 2025 term begins.

N. Hallpointed to the provision in the Grading Policyhich indicates that the 'due date for faculty to submit grades will be at least seven (7)



9.1 <u>ProgramsCommittee</u> The Chair referred to thApril 2023 report in the agenda package. No questions or comments arose.

9.2



# 10.5 <u>Report from the Secretary</u>

The Secretary conveyed the results for the Election of Chair and Vice Cha202023 Academic Year:

- Chair,Sally Mennill, elected and declared by acclamation
- Vice ChaiNathan Hall, elded and declared by acclamation

Congratulations were extended.

- <u>ACTION</u> The Secretary reminded all Chairs of Education Council Committee to please submit their annual report toedco@douglascollege.cby 3:00 pm, June 7, 2023.
  - 11. <u>NEXT MEETING</u> Monday, June 192023at 9:00 a.m. Via Zoom
  - 12. ADJOURMENT

The meeting adjourned at approximate9y56 a.m.

Chair

Secretary